

From: [Shoemaker, Justin](#)
To: [Nelson, Marjorie](#)
Cc: [Bush, Jodi](#); [Willey, Seth](#); [Grizzle, Betty](#); [Caitlin Snyder](#); [Kate Norman](#)
Subject: Re: Wolverine detailed timeline for the RD
Date: Thursday, January 12, 2017 1:26:24 PM
Attachments: [Wolverine Detailed Timeline 01102017 v2 track changes.docx](#)

Revised version attached in track changes. Thanks for the input everyone. If all are good w/ this I'll clean it up for our ARD's review.

If you see any edits, get them to me within the hour if possible.

The big change is making RO, SOL, and PPM/HQ reviews concurrent. We'll need to prep everyone ahead of time to make this work. This allowed more time for addressing peer review and public comments. Some other date changes to accommodate schedules also.

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On Thu, Jan 12, 2017 at 11:40 AM, Nelson, Marjorie <marjorie_nelson@fws.gov> wrote:
It seems we need a check in with decision team on how the information will come together (not an unusual step for more complex SSAs).

I cc'd Kate to give her a heads up on GIS support.

thanks!

Marjorie Nelson
Chief, Division of Ecological Services
Mountain-Prairie Region
U.S. Fish and Wildlife Service
303-236-4258

On Thu, Jan 12, 2017 at 10:18 AM, Bush, Jodi <jodi_bush@fws.gov> wrote:
comments below in response to Seths...

Two Adds. May 29 is Holiday so don't schedule decision meeting that day.

Also we have Betty doing CH maps. We will need assistance from either RO GIS or will need to fund the Carlsbad staff to do this. Not sure if undeterminable process we had thought previously will be appropriate this time. JB

Jodi L. Bush
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On Thu, Jan 12, 2017 at 9:55 AM, Willey, Seth <seth_willey@fws.gov> wrote:

A few thoughts.

- I would add the completed public comment period (highlighting 1st most recent opportunity for public and State input). **You mean that we already sent out IP letters and did a FR notice. I agree.**
- Highlight whether we anticipate any meetings where States or others could present new data. I expect we will get a request to plan such a meeting (at least a listening session, if not something more). So, perhaps add proactively. **I don't think we have time for this even if they ask for it. It would have to overlap with something else. Perhaps we can remind them they will get a chance to review SSA?**
- Modify the SSA report partner review line to clearly articulate that the three weeks includes State (and perhaps Tribe and maybe plaintiff, can't remember) review. Maybe this could be accomplished in a foot note. **YES**
- I'm skeptical 10 days is enough to consider and address / incorporate peer review, State, tribal and maybe plaintiff comments. **I really agree and with idea below. Give folks at least 3 weeks. We will get alot of technical comments.**
- If we need to find more time, perhaps some of the reviews / surnames could be done concurrently (like RO and SOL 2 weeks in July) **YES**
- 2 weeks to review and consider public comments seems super ambitious since we got 120,000 comments last time. Grizz has taken much much longer, granted its more complicated. **This is way too little time. We need to at least double this and maybe triple it. And I have no idea where that time comes from.**
- I think we need another decision meeting in November, to see if new info changed our assessment.

My thoughts,
Seth

Seth L. Willey
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On Thu, Jan 12, 2017 at 9:12 AM, Shoemaker, Justin <justin_shoemaker@fws.gov> wrote:

All,

Please take a look at this detailed timeline, it is being prepared upon request from our RD's office. I need to have a version ready for our ARD to review by today. So please get back to me asap w/ comments.

It's all very tight and ambitious, I get it, its the way this particular project is. If anything jumps out as entirely un-doable, let me know.

Check the SSA report deadlines. Check the who's responsible column. I'm assuming Betty is in for the long haul.

The peer reviewers are getting 3 weeks. That's fair given our circumstances and we will work w/ contractors to make sure reviewers understand this going in.

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Wolverine Listing Determination Timeline

Task	Responsible Parties	Dates	Length of time
<i>Species Status Assessment (SSA) Phase</i>			
FR notice opening comment period on 2013 proposed listing rule	MTFO	Oct 18 2016	
DIP letters sent out to States and partners	MTFO	Oct	
Public comment period, input from States, partners, etc.		Oct 18-Nov 17	30 days
Conduct science analysis (SSA)	SSA core team	By March 15 2017	9 weeks (from now)
Draft SSA report	Betty Grizzle (FO Lead Bio)	By April 7	12 weeks (from now)
SSA core team meeting in Denver	Core team, R6 management and decision support staff	Early Feb (TBD)	2 days
SSA report check-in	SSA core team, management	Early-mid March (TBD)	half day
Peer review planning and contracting	Justin Shoemaker (ULT lead), Caitlin Snyder (ULT assist)	Feb - March	2 months to get contracted peer reviewers in place
SSA report core team review	SSA core team	April 7-14	1 week
Edit SSA report based on core team review	Betty Grizzle	April 14-April 21	1 week
SSA report to peer reviewers and partners*	Justin Shoemaker, Jodi Bush (MTFO Project Leader)	April 21-May 12	3 weeks
Edit and finalize SSA report	Betty Grizzle	May 12- June 2	3 weeks
<i>Listing Decision Analysis Phase</i>			
SSA report to decision team	Justin Shoemaker, Jodi Bush	June 2	7 business days prior to decision meeting
Decision meeting	RDs or delegates, ARDs, other management, SSA core team	June 12-June 13	2 days
Draft decision summary for the record or certify decision meeting notes	R6 RD or delegate	June 14-June 16	3 days
<i>Process for final withdrawal of proposed listing (if decision is to not list) - or revised proposed listing rule (if decision is to list)</i>			
Draft final withdrawal (not-warranted) FR notice or revised proposed listing rule	Justin Shoemaker	June 14-July 12	1 month
Core team reviews FR notice, make revisions	SSA core team, Justin Shoemaker	July 12-July 26	2 weeks
Regional Office Surnames and concurrence	Marjorie Nelson, Mike Thabault, Matt	July 26-Aug 9	2 weeks

*Includes States, Tribes, Federal Agencies

Commented [SJ1]: Increased to 3 wks, still tight, but can't find more time anywhere for this.

Deleted: May 22

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Commented [SJ2]: This works w/ Betty's schedule. Let's aim for this week.

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Commented [SJ3]: Now concurrent w/ SOL, PPM

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	Hogan, Noreen Walsh, and concurring regional RDs/ARDs or delegates		
SOL surname	DOI SOL	July 26 -Aug 9	2 weeks
PPM and HQ ES surname	PPM, HQ ES	July 26 -Aug 9	2 weeks
Revise based on RO/SOL/PPM comments	Justin Shoemaker	Aug 9 -Aug 25	12 business days
Asst. Director for ES Surname	Asst. Director for ES	Aug 28-Aug 31	4 business days
FWS Director Surname	Director of FWS	Sept 1-Sept 7	5 business days
Fish, Wildlife, and Parks Surname	FWP	Sept 7-Sept 20	10 business days
Executive Secretary Surname	Executive Secretary's Office	Sept 21-Sept 25	3 business days
Deliver to FR	HQ	Sept 25	
Publication of rule	Federal Register	Oct 2	
Public comment period on revised proposed listing (only if decision is to list)		Oct 2 - Oct 31	30 days
<i>Process for proposed critical habitat (if decision is to list and if prudent and determinable)</i>			
Begin developing potential critical habitat (CH)	SSA core team	April 21-May 12 (while SSA report is out for review)	3 weeks
Initiate contract process for economic analysis	Caitlin Snyder	April 21-May 12	3 weeks
Discuss potential CH at decision meeting	RDs or delegates, ARDs, other management, SSA core team	May 29-30	2 days
Develop CH maps	Betty Grizzle, Ed Turner or R6 ES Decision Support	May 31-June 14	2 weeks
Write incremental effects memo (IEM)	Betty Grizzle and Justin Shoemaker	June 14-June 28	2 weeks
Core team and Federal Agencies review IEM	SSA Core team, Fed affected agencies	June 28-July 19	3 weeks
Economic consultants develop economic analysis	Consultants	July 19-Sept 6	6 weeks
NEPA	Betty Grizzle	July 19-Sept 6	5 weeks
CH decision meeting	RDs or delegates, ARDs, other management, SSA core team	Sept (TBD)	1 day
<i>Process for final listing and proposed CH Federal Register documents</i>			
Draft final listing FR doc (if necessary 10(j), 4(d)), and proposed CH	Justin Shoemaker and Betty Grizzle	by Nov 29	nearly 2 months from proposed listing publication
Comment and response strategy meeting – develop plan to review	SSA core team, management	Mid Oct (TBD)	half day

[*Includes States, Tribes, Federal Agencies](#)

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Commented [SC5]: I added in a row for initiating the economic contract process. It can take at least a month from a request for a contract to get a contract in place for the economics analysis. I put myself in there, but feel free to edit.

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and address comments received			
Review and address public comments on proposed listing	SSA core team, support staffing as needed from R6 RO	Oct 31 -Nov 29	4 weeks
Meeting with decision team to discuss public comment and any new info, revisit decision	Marjorie Nelson, Mike Thabault, Matt Hogan, Noreen Walsh, and concurring regional RDs/ARDs or delegates	Mid Nov (TBD)	half day
SSA core team reviews FR notices, make revisions	SSA core team	Nov 29 -Dec 6	1 week
Regional Office Surnames and concurrence	Marjorie Nelson, Mike Thabault, Matt Hogan, Noreen Walsh, and concurring regional RDs/ARDs or delegates	Dec 6-Dec 20	2 weeks
SOL surname	DOI SOL	Dec 6-Dec 20	2 weeks
PPM and HQ ES surname	PPM, HQ ES	Dec 6-Dec 20	2 weeks
Revise based on RO /SOL/PPM comments	Justin Shoemaker and Betty Grizzle	Dec 20-Jan 3 2018	2 weeks
Asst. Director for ES Surname	Asst. Director for ES	Jan 3-Jan 8	4 business days
FWS Director Surname	Director of FWS	Jan 8-Jan 15	5 business days
Fish, Wildlife, and Parks Surname	FWP	Jan 15-Jan 26	10 business days
Executive Secretary Surname	Executive Secretary's Office	Jan 29-Jan 31	3 business days
Deliver to FR	HQ	Jan 31	
Publication of rules	Federal Register	Feb 2	
Public comment period on proposed CH (and if necessary, proposed 10(j), 4(d))		Feb 2- April 2	60 days
<i>Process for final CH Federal Register document – Schedule to be developed later as necessary</i>			

Commented [SJ6]: Doubled this to 4 weeks w/ a strategy session in mid Oct to devise a plan of attack and arrange for additional staffing as needed.

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Commented [SJ7]: Now concurrent w/ SOL,PPM

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Commented [SC8]: I'd suggest this be 60 days. We will get requests to have a longer period.

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[*Includes States, Tribes, Federal Agencies](#)